



Help us help the school!!

**YOUR PTO IN ACTION
2018-19**

Events/Programs Supporting

- Scholastic Book Fairs
- Back to School Bash
- Family Math Night
- Trunk or Treat
- Holiday Shop
- Yankee Candle Sales
- Family Movie Night
- Bunny Hop
- Family Bowling Night
- Breakfast with a Buddy
- Staff Appreciation Week
- Family Reading Night
- Flag Day 5K
- Field Day
- Teacher Proposals
- Technology Enhancements
- Various other family fun events

Salem Elementary PTO Nominations & Elections for 2019-2020

- ✓ I want Salem Elementary to be one of the best schools in Michigan!
- ✓ I want my child to have a great school year – to learn and to have fun!
- ✓ I want to help decide how PTO fundraising moneys are spent.
- ✓ I want all the students at Salem be successful.

If the above statements are true, then “help us help the school”. Parent involvement is critical for a successful school, so volunteer as a PTO officer for 2019-2020.

Dedicated teachers, staff, and **PARENTS** help make Salem Elementary a great school! Join us – it’s rewarding, it’s important, it’s even fun!

Nominate yourself or someone else. All positions can be shared. (See back of form for position descriptions.) If you have any questions, please contact Crissy McNulty via email – salemcoyotespto@gmail.com.

Elections will be held at the PTO General Meeting on Thursday, May 23rd at 7:00p in the school media center. All candidates for officer positions must be registered with us by **May 20th**. Please return this form to your child’s teacher or to the school office.

<u>Elected Officers</u>	<u>Nominee Name</u>	<u>Email</u>
Vice President	_____	_____
Secretary	_____	_____

Officer Descriptions

PTO Board elections are held in the spring season. The PTO Board is comprised of four elected officers (President, Vice President, Secretary & Treasurer). Each term is for two school years. PTO Board meetings are held once a month prior to the general meeting, with other duties performed as needed. All officers are encouraged to attend and/or volunteer at PTO sponsored events when available. Time commit for both elected positions is approximately 2 hours per month.

Elected Officers

Vice President - Act as an aide to the President. Perform the duties of the President in the absence or inability of that officer to serve. Assume other responsibilities as assigned by the Executive Board. Serve as the welcoming liaison when new family joins the school. Coordinate with chair people as their event comes up on any questions they may have and their allotted event budget.

Secretary - Keep the minutes of all general meetings and all meetings of the PTO Board. Prepare correspondence and perform all other duties assigned. Work closely with President on any other duties as needed.